



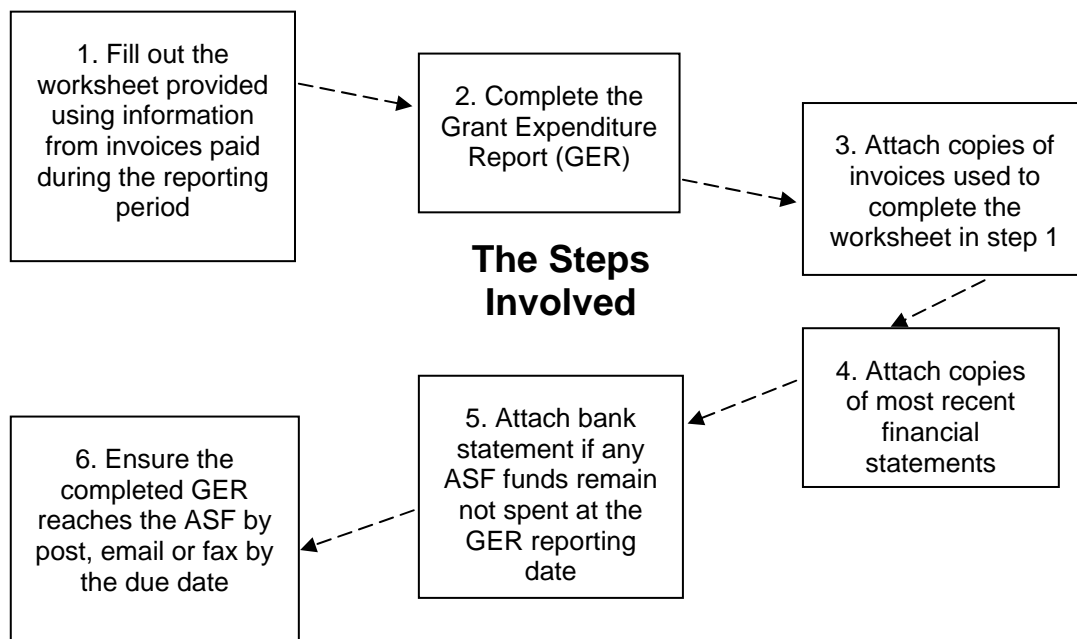
FACT SHEET

Grant Expenditure Reports

Grant Expenditure Reports (GER) enable registered project organisations to certify that ASF grants received are being spent in accordance with the agreed project purpose. Reports are to be submitted twice a year by registered project organisations and will be emailed to primary project contacts to complete.

Once the report is received, the relevant information is to be compiled, report completed and forwarded to the ASF with attachments by the due date. This ensures the registered project organisation remains compliant with the terms of the Grant Agreement and eligible to receive further ASF grants.

The GER process involves providing copies of invoices paid using ASF grants, or alternatively, by providing a bank statement to show ASF grants are yet to be spent. The ASF recommends that organisations retain copies of invoices paid throughout the reporting period in anticipation of these acquittal requirements. Expenditure must relate to the agreed project purpose. Further examples of the types of eligible expenditure are contained in the Sport Incentive Program Guidelines.



Grants from the ASF are grossed up for GST if the recipient organisation is GST registered. However, those organisations registered for GST must use GST exclusive invoice amounts when acquitting ASF discretionary grants.



SUPPORTED BY

Australian Government
Australian Sports Commission

How can I find out more?

Contact the Australian Sports Foundation at:
PO Box 176 BELCONNEN ACT 2616
Tel: +61 2 6214 7868 Fax: +61 2 6214 7865
Email: info@asf.org.au Website: asf.org.au
ABN 27 008 613 858